

EXECUTIVE DECISION

made by a Cabinet Member




REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – L17 21/22

Decision				
1	Title of decision: New Data Centre Migration Costs			
2	Decision maker (Cabinet member name and portfolio title): Councillor Nick Kelly, Leader of the Council			
3	Report author and contact details: Peter Honeywell, Transformation Architecture Manager – Email peter.honeywell@plymouth.gov.uk			
4	Decision to be taken: It is recommended that the Leader of the Council: <ul style="list-style-type: none"> • Approves the Business Case • Allocates £221k for the project into the Capital Programme funded by service area repayment 			
5	Reasons for decision: DELT have considered options for the replacement of the data centre and concluded that the most cost effective solution is to move to a single new highly resilient data centre. The new capability will offer resilience comparable to that provided by our current setup. However the use of a single vendor operating at scale provides savings to DELT which will be passed through to Plymouth City Council.			
6	Alternative options considered and rejected: Leaving the data centre within Windsor House and attempting to dispose of the building with a sitting tenant			
7	Financial implications and risks: The anticipated cost for this migration is £221k to be repaid over 10 years from the operational savings derived from the new solution.			
8	Is the decision a Key Decision? (please contact Democratic Support for further advice)	Yes		Per the Constitution, a key decision is one which: in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1 million
		No	x	
		No	x	

			x	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.
	If yes, date of publication of the notice in the Forward Plan of Key Decisions			
9	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:		This is consistent with the Accommodation Framework and ICT Strategy for the Council	
10	Please specify any direct environmental implications of the decision (carbon impact)		Whilst unable to quantify, the data centre solution enabled by this funding will reduce electricity consumption through requiring fewer servers in fewer locations. The new data centre is powered by renewably generated electricity.	
Urgent decisions				
11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)
		No	x	(If no, go to section 13a)
12a	Reason for urgency:			
12b	Scrutiny Chair Signature:		Date	
	Scrutiny Committee name:			
	Print Name:			
Consultation				
13a	Are any other Cabinet members' portfolios affected by the decision?	Yes	x	
		No		(If no go to section 14)
13b	Which other Cabinet member's portfolio is affected by the decision?	Councillor John Riley, Cabinet Member for Governance, HR, IT and Community Safety		
13c	Date Cabinet member consulted	21/09/21		

14	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes		If yes, please discuss with the Monitoring Officer				
		No	x					
15	Which Corporate Management Team member has been consulted?	Name	Andy Ralphs					
		Job title	Strategic Director of Customer and Corporate Services					
		Date consulted	01/09/21					
Sign-off								
16	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS52 21/22					
		Finance (mandatory)	ba.21.22.121					
		Legal (mandatory)	LS/37353/AC/7/10/21					
		Human Resources (if applicable)	N/A					
		Corporate property (if applicable)	N/A					
		Procurement (if applicable)	N/A					
Appendices								
17	Ref.	Title of appendix						
	A	Briefing report for publication						
	B	Business Case						
Confidential/exempt information								
18a	Do you need to include any confidential/exempt information?	Yes		If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below. (Keep as much information as possible in the briefing report that will be in the public domain)				
		No	x					
		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title:							

Background Papers							
19	<p>Please list all unpublished, background papers relevant to the decision in the table below.</p> <p>Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</p>						
Title of background paper(s)		Exemption Paragraph Number					
		1	2	3	4	5	6
Cabinet Member Signature							
20	<p>I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.</p>						
Signature			Date of decision	20 October 2021			
Print Name	Councillor Nick Kelly, Leader of Plymouth City Council						